

## **"RENTAL CONTRACT"**

(Subject to change w/o notice)

**If you cannot find the information that you need in this document, please call Justin at 865-453-0124 or email at [justin@campsmoky.us](mailto:justin@campsmoky.us).** Jonathan Bryant, your Camp Caretaker, can be reached at 865-985-6741. Please call Jonathan at least one (1) hour before your group's arrival to give him ample time to prepare to greet you. Our mailing address is  
Camp Smoky, PO Box 4099, Sevierville, TN 37864

### **Making Reservations & Costs**

**Overnight rental is \$30 per person per night and includes everything we have to offer.**

Please complete the Online Reservation Form to book your stay with us. The deposit (*half of the total amount based on how many campers are expected*) must be paid at the time of making your reservation. You will receive an email with instructions on how to make your deposit depending on what method of payment you chose. Deposits may be transferable within 1 year of original booking date if you are unable to keep the reservation (See 'Cancellation & Refund Policy' for more info.).

***If the deposit is not paid within 30 days of booking, your reservation will be removed from the queue & a new reservation form must be submitted.***

The Total Amount of your reservation **MUST** be paid on or before the date of arrival. Your options for payment are writing a check, cash, or Square.

Camp Smoky reserves the right to book other groups or events on the property and to assign lodging facilities according to group size. *If you wish to rent Camp Smoky Christian Retreat exclusively during the summer and your group is 40 persons or less, an additional \$200 will be added to your balance.* This request must be made at the time of making your reservation.

**Reservations are invalid without a deposit.**

**Extra Day-Time Guests are an extra \$20 per person per day.**

### **Out of Town | Service Project Costs**

Overnight groups giving their time in service projects such as campus/facility cleaning, construction projects, painting, wiring, plumbing or other mission work for Camp Smoky Christian Retreat or another church in our area will receive a discount of \$10 per person per night (\$20 per person per night). The deposit will still be required for service project groups.

### **Camp Pricing for Day Use Only**

Families, Groups, & Churches may reserve space at Camp Smoky Christian Retreat for day use only. The reservation process for day use only is the same as described above; however, a deposit is not required.

*Sevier County Groups - Donation*

*Out-of-town Groups - \$250 per day for use of facilities*

### **Explanation of Payment in Full for your Group's Stay**

Full payment for your reservation is required before your group's arrival. Payments can be made by cash, check, or card via Square. Checks should be made payable to **Camp Smoky**. Any other amounts that are incurred before or during the event (e.g. extra guests, damages, missing items) will be charged at the end of the event.

**A 5% late fee will be added to groups who do not pay their balance before departing Camp Smoky ... no exceptions.**

### **Rental Group Responsibilities:**

1. Keep up with and return all equipment used (recreation, kitchen, games, multimedia, etc.)
2. Treat our campus with respect in every way. If something is broken by your group or if you find something malfunctioning, please report it to the Camp Caretaker.
3. Clean off the counters and sweep the floors.
4. Collect and carry your trash out to the dumpster.
5. Clean and reorganize the kitchen if used.
6. Clean and mop up any spills, whatever they may be, during your entire stay and through out all the facilities that you use.
7. Do not use any paints, plasters, inks, glitter, make up, flour/water mixes, stains, oils, dyes, lotions or any type of tape on any floors, ceilings, walls, doors or windows.
8. **Departure time is 11 am** (unless otherwise discussed before-hand)
9. **DO NOT MOVE BUNK BEDS**
10. **DO NOT RUN IN FACILITIES OR AT THE POOL**
11. **DO NOT LEAVE TRASH ON THE FLOORS, USE TRASH CANS**

For help with cleaning materials and for maintenance issues,  
call Jonathan Bryant, Caretaker at 865-985-6741

### **Cancellation and Refund Policy**

Cancellation of an event/retreat should be done via phone or email as early as possible. See the breakdown below for refund policy:

**\* Full Refund** - cancellation made at least 30 days prior to selected dates

**\* Partial Refund** - cancellation made 15 - 29 days prior to selected dates

**Non-Refundable** - cancellation made within 14 days prior to selected dates

*\*If you cannot make your reservation, the deposit is transferable  
within 1 year of the original booking date.*

## **Facilities**

Visit [campsmoky.us/facilities](https://campsmoky.us/facilities) to view photos of the campus. **Meals need to be prepared by your group.** An industrial kitchen is available in the Hill Building and a residential kitchen is available in the Pickel Building. All beds are twin size bunk beds except for the hotel-style rooms of the Hill building which are full size mattresses and are reserved for leaders to use during large group stay in same building.

## **Camp Smoky Provides**

**A starter supply** of toilet paper, paper towels, hand soap, dish/clothes, washing detergent, coffee, creamer, sugar, & trash bags. We also provide linens for hotel-style rooms only, firewood, volleyball, basketball, soccer, football, kickball, cornhole, and audio/visual equipment (*you must bring your own computer & cables*). **While we provide a generous supply of toiletries to begin with, you will be responsible for any extra you use.**

## **Fireplaces-Fire Pits**

**Fires are only allowed in designated fireplaces & fire pits.** Please check with the Caretaker before any fireplace or fire pit is used. The large fire pit sits 50 persons on benches and there is space to sit outside the ring. Feel free to bring your own lawn chairs. The small fire pit is surrounded by 5 bench swings.

## **Recreation**

Each group may schedule usage of the activity field and equipment through the Camp's office. We have equipment for several sporting activities. It is suggested that you bring your own for specific activities (ie. SpikeBall). Contact the Caretakers to use our equipment and also indicate your needs on the Reservation form.

## **Swimming Pool (Seasonal)**

Swim at your own risk. No life guard is on duty. Pool is locked until scheduled by group leader. It is available from 10:00 am to 9:00 pm. The season runs from May to September. Camp Smoky reserves the right to add a \$25 penalty fee for every 15 minutes a group does not vacate the pool area.

**NO DIVING - NO RUNNING - NO FOOD OR DRINKS INSIDE POOL AREA**  
**MAX 44 PERSONS WITHIN CHAIN LINK POOL AREA**

**Telephone and Internet**

If your group leaders need to access the Internet, un-secure Wi-Fi is available in the Hill Building. You must bring your own computer. A land line telephone is available in the camp office in the Hill building if needed.

**Pets**

We regret that pets are **NOT** allowed on the property. Exceptions are made for service dogs, but they must be kept indoors at night. Please notify the Camp Manager or Camp Caretaker in advance so that arrangements can be made.

**Emergencies**

Each group will need to assign a night-time emergency contact person. The Camp Caretaker should know this person's name, cell phone number, and sleeping location. In the event of an overnight emergency, only the emergency contact person or group leader should contact the Caretaker. This emergency contact person or group leader is also responsible for greeting guests arriving after 9 p.m. who need to be shown to their rooms. We do not have an on-staff nurse, but we have basic first-aid supplies located in the Hill Building. If you need serious medical attention, please call 911. The nearest hospital is **LeConte Medical Center**, located at 742 Middle Creek Rd. Sevierville, TN 37862. If your group includes minors, we recommend that you obtain a signed, notarized medical release form from the minor's parents prior to attending your retreat.

**Tennessee state law requires  
parental permission before treating a minor.**

**Medical Issues**

Please notify the Camp Manager or Camp Caretaker prior to your arrival of any individuals that might require extra assistance. This includes regular basic assistance or a specific medical crisis (eg. wheelchair/walker usage, vision/hearing impairment, anaphylaxis etc.). We will assist you the best we can and will make adjustments

whenever possible to facilitate your needs. However, due to the nature of our facilities, organizers and guests need to inform us of any special requirements or limitations prior to coming to the facilities.

### **General Rules and Information**

Violations of rules will be subject to surcharges and/or you will be asked to vacate the premises and not return. Groups are expected to leave the facilities clean & orderly.

### **THIS IS A DRUG/ALCOHOL/TOBACCO FREE FACILITY!**

Illegal or illicit drug use will be reported immediately to law enforcement. Guests who use any of these substances on the premises will be asked to leave and not allowed to return for the reserved dates nor any future date, and will not receive a refund. We are a Christian-based organization. No pornography. No profanity. Do not remove cups, plates, trays, or utensils from dining hall. Keep your trash picked up.

**Health regulations require shirt, shorts, & shoes in the dining hall.** No running in the buildings. No climbing on the buildings, monuments, roofs, or trees. Place all paper towels and feminine hygiene products in trashcans, not in the commode or on the floor. Do not flush anything that is not meant to be flushed (eg. drink cans, bottles, etc.) If you find something broken or out of order, please tell the Camp Caretaker *immediately*. It is recommended that each rental group's leadership (18 years and older) have a background check for clearance to serve in any capacity.

To keep Camp Smoky Christian Retreat as beautiful and nurturing as can be; we ask that all attendees show consideration towards other guests, staff, environment and inhabitants. We observe a policy of avoiding the harm to others; including not killing or harming any form of wildlife, no matter how small. Please enjoy the plants and trees without cutting or picking them. We want nature to be enjoyed by all. **We ask**

**for quiet time to be observed from 11:00 p.m. until 6:00 a.m.** In the event that there are two groups on campus at the same time, please be respectful of each group and observe our quiet time. Camp Smoky Christian Retreat welcomes guests regardless of race, nationality, age, class or abilities/disabilities (although not all facilities are completely handicap accessible).