

“RENTAL CONTRACT”

Please read these Terms and Policies carefully. Call if there are any questions.

(Subject to change w/o notice)

If you cannot find the information that you need in this document, please call Justin at 865-453-0124 or email at justin@campsmoky.us. *Adrian Lawler, your Camp Caretaker, can be reached at 423-721-5431. Please call Adrian at least one (1) hour before your group's arrival to give him ample time to prepare to greet you.*

Our mailing address is Camp Smoky, PO Box 4099, Sevierville, TN 37864

Making Reservations & Costs

Please complete the Online Reservation Form & submit. The deposit of \$200 is required to confirm your reservation. Deposit may be transferable within 1 year of original booking date if you are unable to keep the reservation. **Overnight rental is \$18 per person per night and includes everything we have to offer.** Camp Smoky Christian Retreat reserves the right to book other groups or events on the property and to assign lodging facilities according to group size with this website's online reservation process. *If you wish to rent Camp Smoky Christian Retreat exclusively during the summer and your group is 50 persons or less, an additional fee of \$100 will be added.*

Reservations are invalid without the deposit being paid. Extra Day Time Guests are an extra \$5 per person per day charge.

Explanation of Deposit

The deposit of **\$200** will be due at the time you submit the online reservation. You have three options for making your deposit: (1) PayPal, (2) Mailing a check, or (3) by Invoice. *The deposit will be deducted from the final rental amount due on your departure date; **HOWEVER**, if facilities are left in poor condition at the final walk-thru, Camp Smoky reserves the right to retain the \$200 deposit in addition to your final rental amount.* **For groups of 15 or less, please call before making your reservation.**

Out of Town | Service Project Costs

Overnight groups giving their time in service projects such as campus/facility cleaning, construction projects, painting, wiring, plumbing or other mission work for Camp Smoky Christian Retreat or another church in our area will receive a discount of \$5 per person per night (\$12 per person per night). A deposit of \$200 will still be required for service project groups. For groups of 15 or less, please call before making your reservation.

Camp Pricing for Day Use Only

Families, Groups, & Churches may reserve space at Camp Smoky Christian Retreat for day use only. The reservation process for day use only is the same as described above; however, a deposit is not required.

Sevier County Groups - \$200 per day for use of facilities

Out-of-town Groups - \$200 per day for use of facilities

Outdoor only (Out-of-town Groups) - \$100

Outdoor only (Sevier County Groups) - Free

Sevier County Association of Baptists sponsored events and scheduled ministry events are no charge.

Examples are: Associational Youth events, Executive Board Meetings, Associational Christmas Banquet, etc.

Explanation of Payment in Full for your Group's Stay

Full payment for your reservation is required before your group's departure. Payments can be made by cash, check, PayPal, or card. Checks should be made payable to **Camp Smoky**. Any other amounts that are incurred before or during the event (e.g. extra guests, damages, missing items) will be charged at the end of the event.

Rental Group Responsibilities:

1. Keep up with and return all equipment used (recreation, kitchen, games, multimedia, etc.)
2. Treat our campus (buildings & land) with respect in every way. If something is broken by your group or if you find something malfunctioning, please report it to the Camp Caretaker.
3. Clean off the counters and sweep the floors.
4. Collect and carry your trash out to the dumpster.
5. Clean and reorganize the kitchen if used.
6. Clean and mop up any spills, whatever they may be, during your entire stay and through out all the facilities that you use.
7. No food and drinks are allowed in the game room or the dorm rooms.
8. Do not use any paints, plasters, inks, glitter, make up, flour/water mixes, stains, oils, dyes, lotions or any type of tape on any floors, ceilings, walls, doors or windows.
9. **Departure time is 11 am** (unless otherwise discussed before-hand)
10. **DO NOT MOVE BUNK BEDS**
11. **DO NOT RUN IN FACILITIES OR AT THE POOL**
12. **DO NOT TRASH THE FLOORS, USE TRASH CANS**

For help with cleaning materials and for maintenance issues,
call Adrian Lawler, Caretaker at 423-721-5431

Cancellation and Refund Policy

Cancellation of an event/retreat should be done via phone or email as early as possible. See the breakdown below for refund policy:

* **Full Refund** - cancellation made at least 30 days prior to selected dates

* **Partial Refund** - cancellation made 15 - 29 days prior to selected dates

Non-Refundable - cancellation made within 14 days prior to selected dates

**If you cannot make your reservation, the deposit is transferable within 1 year of the original booking date. A second cancellation will result in a forfeit of the full deposit.*

Facilities

Visit campsmoky.us/facilities to view photos of the campus. Meals are prepared by your group. An industrial kitchen is available in the Hill Building and a normal size family kitchen is available in the Pickel Building. All beds are twin size bunk beds except for the hotel-style rooms of the Hill building which are full size mattresses and are reserved for leaders to use during large group stay in same building.

Camp Smoky Provides

Toilet paper, paper towels, hand soap, dish/clothes, washing detergent, coffee, creamer, sugar, cleaning supplies, trash bags, linens for hotel-style rooms only, firewood, volleyball, basketball, soccer, football, kickball, badminton, cornhole and audio/visual equipment (*you must bring your own computer*).

Fireplaces-Fire Pits

Please check with the Caretaker, Adrian Lawler at 423-721-5431 before any fireplace or fire pit is used. The large fire pit sits 50 persons on benches and there is space to sit outside the ring. Feel free to bring your own lawn chairs. The small fire pit is surrounded by 5 bench swings. Please do not use our metal folding chairs outside on the grounds.

Recreation

Each group may schedule usage of the activity field and equipment through the Camp's office. We have equipment for several sporting activities. It is suggested that you bring your own for specific activities. Contact Adrian to use our equipment and also indicate your needs on the Reservation form.

Swimming Pool (Seasonal)

Swim at your own risk. No life guard is on duty. Pool is locked until scheduled by group leader. It is available from 10:00 am to 9:45 pm. The season is Memorial Day to Labor Day.

NO DIVING - NO RUNNING - NO FOOD OR DRINKS INSIDE POOL AREA

MAX 44 PERSONS WITHIN CHAIN LINK POOL AREA

Telephone and Internet

If your group leaders need to access the Internet, un-secure Wi-Fi is available in the Hill Building. You must bring your own computer. A land line telephone is available in the camp office in the Hill building if needed.

Pets

We regret that pets are not allowed on the property. Exceptions are made for service dogs, but they must be kept indoors at night. Please notify the Camp Manager or Camp Caretaker in advance so that arrangements can be made.

Emergencies

Each group will need to assign a night-time emergency contact person. The Camp Caretaker, Adrian, should know this person's name, cell phone number, and sleeping location. In the event of an overnight emergency, only the emergency contact person or group leader should contact the Caretaker. This emergency contact person or group leader is also responsible for greeting guests arriving after 9 p.m. who need to be shown to their rooms. We do not have an on-staff nurse, but we have basic first-aid supplies located in the Hill Building. If you need serious medical attention, please call 911. The nearest hospital is **LeConte Medical Center**, located at 742 Middle Creek Rd. Sevierville, TN 37862. If your group includes minors, we recommend that you obtain a signed, notarized medical release form from the minor's parents.

Tennessee state law requires parental permission before treating a minor.

Medical Issues

Please notify the Camp Manager or Camp Caretaker prior to your arrival of any individuals that might require extra assistance. This includes regular basic assistance or a specific medical crisis (e.g. wheelchair/walker usage, vision/hearing impairment, anaphylaxis etc.). We will assist you the best we can and will make adjustments whenever possible to facilitate your needs. However, due to the nature of our facilities, organizers and guests need to inform us of any special requirements or limitations prior to coming to the facilities.

General Rules and Information

Violations of rules will be subject to surcharges and/or you will be asked to vacate the premises and not return. Groups are expected to leave the facilities clean & orderly. Do not take food & drinks into the game room or the dorm rooms.

THIS IS A DRUG/ALCOHOL/TOBACCO FREE FACILITY!

Illegal or illicit drug use will be reported immediately to law enforcement. Guests who use any of these substances on the premises will be asked to leave and not allowed to return for the reserved dates nor any future date, and will not receive a refund. We are a Christian Retreat Center. No pornography. No profanity. Do not remove cups, plates, trays, or utensils from dining hall. Keep your trash picked up. Health regulations require shirt, shorts, & shoes in the dining hall. No running in the buildings. No climbing on the buildings, monuments, roofs, or trees. Place all paper towels and feminine hygiene products in trashcans, not in the commode or on the floor. Do not flush anything that is not meant to be flushed (e.g. drink cans, bottles, etc.) If you find something broken or out of order, please tell the Camp Caretaker *immediately*.

To keep Camp Smoky Christian Retreat as beautiful and nurturing as can be; we ask that all attendees show consideration towards other guests, staff, environment and inhabitants. We observe a policy of avoiding the harm to others; including not killing or harming any form of wildlife, no matter how small. Please enjoy the plants and trees without cutting or picking them. We want nature to be enjoyed by all. **We ask for quiet time to be observed from 11:00 p.m. until 6:00 a.m.** In the event that there are two groups on campus at the same time, please be respectful of each group and observe our quiet time. Camp Smoky Christian Retreat welcomes guests regardless of race, nationality, age, class or abilities/disabilities (although not all facilities are completely handicap accessible).

It is recommended that each rental group's leadership 18 years and older to have a background check for clearance to serve in any capacity (ProtectMyMinistry.com).

All leadership regardless of age should have reviewed a training video regarding multi-facet issues of abuse especially regarding camp life and how to detect and prevent said abuse (churchmutual.com).

By checking the box on the Reservation Form that states you have read, understand, & agree to this "Rental Contract", you also agree to and are signing the **Liability Release Statement** below.

I hereby and forever release Camp Smoky Christian Retreat of any and all liability due to sickness, incidents, accidents, or unsafe situations due to the design of the camp's facilities or my negligence. I take full responsibility of any damages, harm, or abuse to myself, a group member, or any of our property and do not hold Camp Smoky liable.

It is understood that you are responsible for sharing this information with your group. You are therefore responsible for the conduct of your group while at Camp Smoky Christian Retreat. You understand and are accountable for your group fulfilling the "Responsibilities of the Rental Group" (also given to you at time of arrival). Prior to your arrival you are responsible for communicating with the Camp Smoky staff in order to have your retreat needs met. You also resolve to pay the Total Due in a timely manner before departure.